



NEW COLLEGE LEICESTER



Charging and Remissions Policy

April 2023

New College Leicester is committed to providing a challenging and inclusive curriculum for all its students but recognises that many valuable, educational activities have been, and will continue to be, dependent on voluntary financial contributions from parents. New College Leicester holds firmly to the principle that no student should be denied access to any activity by reason of financial hardship and the college declares itself willing to make some of its own funds available for use in cases of genuine hardship. However, where there are not enough voluntary contributions to make the activity possible, and there is no way to make up the shortfall, then the activity will be cancelled.

Parents are asked to contribute towards the cost of materials used in Technology and Art and/or provide ingredients for use in Food. The finished articles produced in these subject areas will become the property of the parents.

New College Leicester also recognises the need to establish a scale of charges for the private use of its buildings, grounds and facilities that encourages community activities whilst recovering some, if not all, costs associated with such use. The scale of charges will be reviewed annually by the Governing Body. The charges will reflect the College's desire to enable equal access across all sections of the community. Lettings are also recognised as being an additional source of income for the college. Terms and conditions of hire (including liability for recovery of costs in respect of loss or damage to college property) will be issued to each user hiring college facilities.

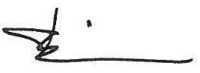

Charges will be made for the following:

- a) Board and lodging on residential trips.
- b) The proportionate cost for an individual child taking part in an activity to cover the expense of:
 - Travel
 - Materials and equipment
 - Entrance fees
 - Insurance costs
- c) Individual instrumental music tuition that is not part of the curriculum
- d) Re-sits for public examinations where no further preparation has been provided by the college.
- e) The cost of non-prescribed examinations and any preparation for such examinations outside college areas.
- f) Any other education, transport or examination fee, unless those charges are specifically prohibited.
- g) Parents will be invoiced for the costs of replacing/making good damaged or lost college property caused wilfully or negligently by their children.
- h) Parents will be invoiced for the cost of examination entries of their child refuses to participate in the exam/or refuses to attend for any exam

Remissions:

In accordance with section 200 of the Education Act 2002, the Governors have adopted the Remissions Policy outlined below:

- The college undertakes to advise parents of the above entitlement to remission within correspondence in respect of each relevant residential trip.
- Parents are requested to ensure that their son/daughter attends college appropriately dressed in the college uniform and with the equipment required to fulfil the required tasks. However, no student will be formally excluded from college or denied admission if they are unable to meet these requirements and financial help may be considered in individual cases of extreme hardship.

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| Author: | Mrs J Brown – Principal | | | |
| Review Date: | April 2025 | | | |
| Signed: |  | Chair of Governors: Sue Billington | Date: | 04.05.23 |
| Signed: |  | Principal: Jane Brown | Date: | 04.05.23 |