



NEW COLLEGE LEICESTER



Provider Access Policy

March 2024

PROVIDER ACCESS POLICY

Introduction

This policy statement sets out the College's arrangements for managing the access of providers to pupils at the College for the purposes of giving them information about the provider's education or training offer. This complies with the College's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in Years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact: **Emma King - Careers Leader:**

Telephone: 0116 231 8500 Email: EKing@newcollege.leicester.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents – please see Appendix 1: Annual Calendar of Events.

Please speak to our named Careers Co-ordinator to identify the most suitable opportunity for you. The College's policy on safeguarding sets out the approach to allowing providers into school as visitors to talk to our students. The Safeguarding Policy is available on our website www.newcollege.leicester.sch.uk

Premises and facilities

The College will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. We will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Co-ordinator. Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Co-ordinator who will distribute the relevant information to pupils.

Reviewed and Agreed by Governors on

Author:	Emma King – Head of Post 16			
Review Date:	March 2025			
Signed:		Chair of Governors: Sue Billington	Date: 07/03/2024	
Signed:		Principal: Jane Brown	Date: 07/03/2024	

APPENDIX 1: ANNUAL CALENDAR OF EVENTS

	Autumn Term	Spring Term	Summer Term
Year 7	Careers Passport Start U-Explore Programme? Progress Meetings	Careers Week Progress Meetings	Progress Meetings
Year 8	Careers Passport Progress Meetings	Careers Week Progress Meetings University Visits	Progress Meetings University Visits
Year 9	Careers Passport Progress Meetings Pathways Workshop Personal Development focussed on careers GCSE Options Assemblies IAG 121 with Pathways advisor	Careers Week Progress Meetings Subject Taster Sessions Subject Focus on Careers for Options IAG 121 with Pathways advisor University Visits	University experience days Progress Meetings IAG 121 with Pathways advisor University Visits
Year 10	Careers Passport Progress Meetings Career Planning Careers Fair Employee workshop - <i>What's My Line</i>	Careers Week Progress Meetings Career Planning University Visits	Career Planning Progress Meetings University Visits
Year 11	Applications for Post-16 through Career Planning Careers Passport Mock Interviews Careers Fair 1:1 Meetings with a Connexions advisor P16 Taster Sessions Parents Evening re Careers Pathways Workshop Progress Meetings	Careers Week Career Planning 1:1 Meetings with a Connexions advisor Progress Meetings	1:1 Meetings with a Connexions advisor Progress Meetings