

Minutes of New College Leicester Trustees meeting business conducted via a Zoom Meeting on 2nd September 2021.

Present

Jane Brown – Principal/Trustee

Angus Fraser - Trustee

Richard Seaman – Trustee/Company Secretary/Chair

Sue Billington – ex Trustee

Dipak Patel – ex Trustee

1. Apologies for Absence

Ian Chakravorty

Elly Cutkelvin

2 Minutes of the last meeting and matters arising

Minutes of 18th March 2021 were agreed as a true record. **Approved.**

Cllr Elly Cutkelvin not yet appointed – carried forward.

Deregister of trustees Sue Billington and Dipak Patel agreed. Filed with Companies House.

3 Company Secretary Report

Annual accounts made up to 31st May 2021 agreed. **Approved**

Action Agreed: file with Companies House.

Cllr Elly Cutkelvin not yet appointed – carried forward.

Action Agreed: R.S. to request relevant info from Elly to file at Companies House.

Appointment of new trustees Sue Billington and Dipak Patel (as of 4th September) agreed. **Approved.**

Voted by: R.S. A.F. & J.B.

Action Agreed: file with Companies House.

Appointed R.S as Foundational Governor. **Approved.** Discussion on role of foundational governor as appointed by trustees to oversee the trust's strategy as part of the governing body.

Voted by: J.B. & A.F.

4 COVID Safety Update

Principle gave a general update on the latest situation regarding the college, both in terms of safety measures and numbers of staff and students who have tested positive for COVID. General advice to staff is to protect themselves, colleagues and students. There is a general feeling of 'COVID is all over', but we need to emphasise the need for caution.

5 Governing Body Update

Chair of the Governing Body conducted a site visit to observe the process set up for teacher assessment exam grades. Very impressed with what was seen and gave confidence in achieving the objective.

Next Governor meeting is via Zoom on 30th September (virtual presence in light of current COVID rates).

6 Strategy Discussion

It was agreed to defer this to a future agenda in light of the Pandemic.

7 Future Meeting Dates

Jane Brown confirmed the next Trustee meeting dates are:

- 13th January 2022
- 17th March 2022

8 AOB

None